

**Better –E 3<sup>rd</sup> Partnership Meeting**  
**Athens, Greece, 31<sup>st</sup> Oct – 1<sup>st</sup> Nov 2016**

**MINUTES**

**31<sup>ST</sup> Oct 2016**

**1) Welcome by the Hosting Organization DIAN**

- Mr. Panos Miliotis welcome the partners.
- Mr. Cetin Ilin reviewed the agenda of the meeting in Athens.
- Presentation of the minutes of the last meeting in Ferrara by Jose Bronze. All the partners approved Ferrara's meeting minutes.
- Mr. Cetin Ilin reviewed the Interim Report.
- Mr. Jose Bronze verified the tables of task's achievements.

**2) IOs Development**

**O1 – state of arts and finalization requirements Feedback about the Learners' Questionnaire and decisions on further steps**

Mr. Yalin Kilic Turel and Mr. Muhammed Turhan presented the survey results and the relevant analysis. Mr. Robin Beecroft added up more information about the evaluation procedures of the results. The conclusion was that positive dimensions of the course are positively correlated with e-learning course quality, technology quality and retention, while negatively correlated with a motivation and dropout. That means as we increase the overall quality of the online course, online learners' retention levels are getting increased.

Mrs. Paula de Waal commented on the type of motivation, more specific if it is internal or external and Mr. Yalin Kilic Turel commented that it is mainly external motivation.

**O2 – state of arts and finalization requirements**

Mr. Jose Lencastre said that two papers have prepared and were uploaded on the Google Drive (Course design in e-learning and the relationship with attrition and dropout: A systematic review and REDUCING ATTRITION AND DROPOUT IN E-LEARNING: THE DEVELOPMENT OF A COURSE DESIGN MODEL).

- The first one presented in Spain,
- The second one in a conference in Firat University.

Mr. Jose Lencastre presented the abstract and the summary of the two papers.

Mr. Yalin Kilic Turel suggested that the papers have to be published in a scientific magazine in Turkey, in English language. Mr. Jose Lencastre will send to Mr. Yalin Kilic Turel an abstract summary 5-6 page in order to forward it to the publisher of the journal. Να δώσουμε περιγραφή των papers με τίτλους και το conclusion.

### **O3 – e-Learning Platform**

Mrs. Paula de Waal presented to the partners the e-learning course planning and design. The presentation included the Project goal statement (scenario analysis), learning outcomes – description, establish hypothesis of coherent learning processes, design learning activities and resources, design monitoring and analytics.

### **O4 – e-Learning course ‘Entrepreneurship’**

Mr. Panos Milios and Mr. Kostas Kostorizos presented the draft training material for the e-learning course ‘Entrepreneurship’. The material composed of the following parts:

- E-learning information, benefits, suggestions,
- Learning with e-learning,
- Entrepreneurship,
- Training to e-commerce,
- Standardization,
- 10 tips to entrepreneurs.

Mr. Kostas Kostorizos suggested to the partners to develop the e-learning platform using the Moodle platform. Furthermore, he proposed that is easier for the partners to use the WordPress platform for the lessons design.

### **O5 – e-Learning course 'Easily Moving from Learning to eLearning'**

Mr. Jose Bronze presented to the partners the course ‘Easily Moving from Learning to eLearning’. The project concerns NGOs who are training providers and NGOs for development (first list). He also presented catalogues including NGO, NGOD and the relevant questionnaire.

### **O6 – Scientific Paper state of arts**

Mr. Jose Lencastre presented the ways of putting practical and theoretical approaches for the e-learning environment from.

### **O7 – Book 'Better e-Learning for All'**

Mr. Jose Lencastre presented the draft material for the book. Mr. Robin Beecroft made clarifications, a presentation about the research and undertook the role to define the details about the publication. The next phase is to work together on the subject “The aims of the project, different e-learning methods”. Information about the format will send Mr. Muhammed Turhan next week. Mr. Jose Bronze read the relevant section of the proposal and concluded that in the book will be written our experience which gained from our work in the project

## **Administrative aspects of IOs**

Mr. Cetin Ilin presented a report about the progress of the IOs and what is done until the meeting in Athens.

**1<sup>st</sup> Nov 2016**

## **3) Project Management**

### **Quality Assurance, Monitoring & Evaluation Dissemination and Exploitation of Results**

Mr. Cetin Ilin with Mr. Jose Bronze presented the Quality Assurance Plan and the Dissemination and Exploitation Plan. Mr. Cetin Ilin said that it is very important the evaluation procedures and must have to be done. We must have done evaluating what we have done during the first year and improve the procedures during the second year. Mr. Jose Bronze suggested actions for the complete information of any interested about the project.

### **Table of Tasks for the upcoming period Dates for the next meeting**

Mr. Jose Bronze presented the tasks that have to be done until the next meeting according to the project's time plan. All the partners discussed and agreed for the dates of the next partner's meeting. All the partners agreed to have a skype meeting before the meeting in Portugal.

### **Evaluation of the meeting Delivery of Certificates**

Mr. Kostas Kostorizos distributed to the partners the questionnaire for the evaluation of the meeting. All the partners completed the questionnaire and Mr. Cetin Ilin collected the completed questionnaires. Mr. Panos Milios delivered to each partner a Certification of Attendance for the meeting.